e-ADCM Data request Guideline

1   All application for release of data must be made in writing by completing an Application Form along with other required documents where applicable (see below)
2   The application shall include the purpose for the data request and the data sought.
3   Release of data can be done

3.1   For published results made available in the public domain (hardcopy or electronic reports) can be used freely for purpose of planning or business or other matters. No additional permission is needed but it is appreciated that the proper citation for these be quoted as advised in the respective documents

3.2   For additional aggregate data unpublished
Request for scientific analyses that are otherwise not available in published results in the public domain for purpose of planning or business will be entertained on a case-by-case basis.

3.3   For raw anonymised data for research
This requires submission of the research proposal that is written in English. While the proposal needs not to follow any specific format, it should incorporate the following elements:

3.3.1   Project Title
3.3.2   Abstract of proposed research
3.3.3   Detailed project description including rationale, objectives and methodologies to be used.
3.3.4   Qualifications, disciplines and affiliations of key research personnel. If a student, a letter from the department chair or advisor stating that the applicant is a student working under the direction of the department.
3.3.5   Current resume or curriculum vitae of the main applicant.
3.3.6   Reference made to any regulatory and ethical requirements, and procedures for safeguarding information security.
3.3.7   The period of time for which the data would be used and the way in which the data (with all its copies) would be disposed of, returned or destroyed after this period has elapsed.

The eADCM Data Release Committee evaluates proposals using the following criteria:

1   Scientific and technical feasibility of the project;
2   Availability of resources at the eADCM office
3   Risk of disclosure of restricted information; and
4   Whether the proposed project is in accordance with the mission of the eADCM "…to provide statistical information that will guide actions and policies to improve the health of Malaysian people."

3.4   For raw identifiable data
NO release of such data will be made to any party except to the SDP who is also the physician or cardiologist attending to the patient. Any request for such data will be redirected to the SDP. This is because the eADCM is NOT authorized for such release.

4. Requesting party is required to enter into an agreement with AN AUDIT OF DIABETES CONTROL AND MANAGEMENT (DRM-ADCM) on release of data. Click to download the Agreement document.
5. A processing fee may be charged, such amount to be determined on a case-by-case basis.
6. All simple requests shall be dealt with within 2 weeks' while more complex requests will take up to 2 months to process.